



**APPENDIX "C"**

**Commercial Proposal**

**Pricing**

Please submit pricing using one of more of the following methods:

**Method #1- Per unit pricing**

Please include at a minimum:

1. price per bill with no return envelope
2. price per bill with return envelope
3. price per customer letters

Please also list any other prices for additional items that are not included above.

**Method #2 – Monthly all-inclusive cost**

Please specify if all months are the same, if not list them out separately. Please list out any additional costs that would not be included and the reason why.

**Method #3 – Alternate pricing method**

Please provide any other pricing solution that you would like to propose.

The following information must be included with your pricing sheet.

VENDOR (PRINT): \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
NAME (PRINT): \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
DATE: \_\_\_\_\_